



AGENDA

Councillors Implementation Working Group Ombudsman's Recommendations 29 March 2011, 7.00pm Council Chamber – Town Hall

Membership:

Mayor Jean Hay (Chair), Cllr Richard Morrison (Deputy Chair), Councillors: Barbara Aird, Hugh Burns, Cathy Griffin, Adele Heasman, Peter McDonald, David Murphy, Alan Le Surf, Craig Whitting, Lauren Elder, and Mark Norek

- ITEM 1** Welcome and Apologies
- ITEM 2** Declarations of Interest
- ITEM 3** Confirmation of Previous Minutes (3 February 2011)
- ITEM 4** Presentation by Fraud Prevention & Governance Pty Ltd in respect of 7.16, 7.19, 7.23 and tabling of:
1. Procedures for Misconduct Complaints (Final)
 2. Complaints Handling Procedures (Final)
 3. Complaints Pamphlet (Final)
 4. Recruitment & Selection Policy (Final)
 5. Recruitment & Selection Procedures (Final)
 6. Performance Management Policy (Final)
 7. Correspondence Handling Procedures to Support the Customer Services Charter (Final)
- ITEM 5** Tabling of Internal Auditor's Reports as adopted by the Audit and Risk Committee:
- 1 Legal Expenditure Audit (7.8)
 - 2 Records Audit (7.21)
- ITEM 6** Implementation Plan as at 24 March 2011 (Attached)
- ITEM 7** General Business
- ITEM 8** Closed Committee

Meeting closed